



## **Global Affairs Canada Scholarships Application Form for Incoming Exchange Coursework or Research at the University of British Columbia**

### **Student/Candidate Form for:**

- **Canada-ASEAN Scholarships and Educational Exchanges for Development (Canada ASEAN-SEED)**
- **Emerging Leaders in the Americas Program (ELAP)**
- **Study in Canada Scholarships**

**Deadline for Canada ASEAN-SEED: THURSDAY FEBRUARY 17 2022**

**Deadline for Emerging Leaders in the Americas Program: FRIDAY MARCH 4 2022**

**Deadline for Study in Canada Scholarship: FRIDAY MARCH 4 2022**

**Canada-ASEAN Scholarships and Educational Exchanges for Development (SEED)**

**If you are a research student email this completed form and all supporting documents to your UBC host supervisor prior to the UBC deadline.**

**If you are an exchange student, email this completed form and all supporting documents to your home university exchange office who will upload via the incoming exchange student nomination portal.**

**\*Please note that this form must be submitted as a **word document (.doc, .docx)** or as an **editable PDF (not scanned)**.**

**Go Global: International Learning Programs: [go.global@ubc.ca](mailto:go.global@ubc.ca)**



**PROGRAM**

<p><b>Program</b> <i>(add an X and/or highlight)</i></p>	<p><input type="checkbox"/> College/Undergraduate – four months or one academic term</p> <p><input type="checkbox"/> Graduate – four months or one academic term</p> <p><input type="checkbox"/> Graduate – five to six months</p> <p><input type="checkbox"/> Undergraduate – eight months or two academic terms of study (Canada ASEAN-SEED only)</p>
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**STAFF MEMBER RESPONSIBLE FOR THE PROGRAM AT CANDIDATE’S HOME INSTITUTION**

<b>Salutation</b> E.g. Ms./Mr./Mrs. /Dr./Prof./Prof.Dr.	
<b>First Name/s</b>	
<b>Last Name/s</b>	
<b>Job Title</b>	
<b>Institution</b>	
<b>Department/Office</b>	
<b>Address</b>	
<b>City</b>	
<b>Province/State/Region</b>	
<b>Postal Code/ZIP</b>	
<b>Country</b>	
<b>Email</b>	



**EXCHANGE OR RESEARCH STUDENT/CANDIDATE INFORMATION**

<b>Salutation</b> E.g. Ms./Mr./Mrs. /Dr./Prof./Prof.Dr.	
<b>First Name/s</b>	
<b>Last Name/s</b>	
<b>Gender</b> <i>(add an X and/or highlight)</i>	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Gender fluid and/or non-binary <input type="checkbox"/> Prefer not to answer
<b>Email</b>	
<b>Country of Citizenship</b>	
<b>Home Institution</b>	
<b>Degree Sought at Home Institution</b> <i>(add an X and/or highlight)</i>	<input type="checkbox"/> Bachelor/Undergraduate Degree <input type="checkbox"/> Master's Degree <input type="checkbox"/> Doctorate/Ph.D.
<b>Field of Study</b> <i>(add an X and/or highlight)</i>	<input type="checkbox"/> Agriculture and Veterinary <input type="checkbox"/> Applied Sciences, Technology and Engineering <input type="checkbox"/> Education, Humanities and Arts <input type="checkbox"/> Life and Health Sciences <input type="checkbox"/> Social Sciences, Business and Law <input type="checkbox"/> Trades and Vocations
<b>Discipline (i.e. Major)</b>	
<b>Expected Completion Date of Degree</b> <b>(mm/yyyy)</b>	



**INTENDED SCHOLARSHIP STUDY/RESEARCH**

<b>Expected Start Date of Scholarship (DD/MM/YYYY)</b>	
<b>Expected End Date of Scholarship (DD/MM/YYYY)</b>	

**For college/undergraduate exchange students: please provide a list of courses the student will be taking in Canada (please include course name and code):**

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**For graduate students: please provide a title and brief description of the project to be carried out in Canada (maximum 1000 characters - approximately 140 words\*):**

<b>Research Project Title</b>	
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COPY & PASTE TEXT HERE
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\*Please abide by the character restrictions as we cannot insert more than 1000 characters into the online application for this section.



## SUPPORTING DOCUMENTS

Please note that we must receive all completed applications and supporting documents by: **THURSDAY, FEBRUARY 18, 2021** for Canada ASEAN-SEED applications and by **MONDAY, MARCH 15, 2021** for ELAP and Study in Canada applications.

**We cannot accept incomplete or late applications.**

Please attach a scanned copy of the following required documents to your application email in one of the following formats: .pdf, .jpg, .doc, .docx, .txt or .gif.

### **For Canada-ASEAN Scholarships and Educational Exchanges for Development (SEED) applicants:**

- **Proof of citizenship:** a copy of the candidate's passport or national identity document with valid dates. If the identity document is in a language other than English or French, an English or French translation of the identity document approved by the partner international institution must be provided. Note: a driver's licence, permanent resident card, student card or baptism certificate is not accepted as proof of citizenship. The country of citizenship selected in the online application form must be the same as the country of the proof of citizenship.
- **Proof of full-time enrolment:** a letter in English or French from the home institution, on official letterhead, dated within the last six months, confirming that the candidate is currently enrolled in a full-time program and will continue to be enrolled upon their return and providing the expected completion date of the degree. The letter must clearly state:
  1. The type of program and the level of study of the candidate at the home institution;
  2. The full-time enrolment status at the home institution; and
  3. The anticipated completion date of the degree at the home institution.

Note: copies of transcripts, a student card or letter of admission are not acceptable (maximum one page).

- **Letter of intent from the candidate:** a letter in English or French explaining how undertaking the study/research in Canada will empower the student to apply the learning to address the 2030 Agenda for Sustainable Development and how they intend to use this learning to help combat poverty and narrow the development gap in the ASEAN region in their future career. In the letter of intent, candidates must identify the [Sustainable Development Goal](#) that their proposed study or research in Canada would contribute to (maximum one page). The Letter of intent must include the following:
  1. A brief description of the chosen field of study or research;
  2. A brief explanation of how the chosen field of study or research is aligned with the 2030 Agenda for Sustainable Development;
  3. An identification of which Sustainable Development Goal(s) the chosen field of study or research is aligned with;
  4. For candidates from Cambodia, Indonesia, Laos, Malaysia, Myanmar, the Philippines, Thailand and Vietnam: please provide a brief explanation of how you plan to use the learning in Canada to help combat poverty in your home country;
  5. For candidates from Brunei and Singapore: please provide a brief explanation of how you plan to use the learning in Canada to help combat poverty in one of the other eight ASEAN countries listed under item 4 above.



- **Letter of support from the home institution:** a letter in English or French from the candidate's instructor, professor or international director on the institution's official letterhead explaining the nature of study or research, how the candidate and the home institution will benefit from this scholarship program, and the institution's assessment of the candidate's commitment and capacity to use the program of study or research in Canada to help combat poverty and narrow the development gap in the ASEAN region (maximum one page).
- **Letter of invitation from the Canadian supervisor:** applications for graduate students must include a letter from the Canadian supervisor indicating their willingness to support and mentor the candidate. This letter must be on institutional letterhead, be in English or French, be signed and demonstrate the support for the candidate during the exchange period and demonstrate how the Canadian institution, supervisor and peers will benefit (maximum one page).
- **Signed copy of Memorandum of Understanding or Agreement with the partner institution:** a written agreement or understanding, in English or in French, signed by both institutions indicating that tuition fees will not be charged and containing any other clauses of mutual interest. The specific clause in which the tuition fees are waived must be clearly indicated in the agreement submitted in the application or must be confirmed in writing in a letter appended to the agreement signed by both institutions. Note: a signed copy of this document is mandatory for undergraduate and college applications. For graduate applications, if the exchange is made under a signed agreement, it is strongly suggested that it be included with the application.
- **Privacy Notice Statement:** a copy of the [Privacy Notice Statement for non-Canadian participants](#) dated and signed by the candidate.

### **For Emerging Leaders in the Americas applicants:**

- **Proof of citizenship:** a copy of the candidate's passport or national identity card with valid dates and photo. Note: a driver's license, permanent residence card, work permit, student card, health card, birth certificate or baptism certificate are not accepted as proofs of citizenship. Candidates from countries/territories that do not issue national identity cards must provide copies of their valid passports. The country/territory of citizenship selected in the online application form must be the same as the country/territory of the proof of citizenship.
- **Proof of full-time enrolment:** a letter in English or French from the home institution, on official letterhead, dated within the last six months, confirming that the candidate is currently enrolled in a full-time program (maximum one page). Note: copies of transcripts, a student card or a letter of admission are not acceptable.
- **Letter of intent from the candidate:** a letter in English or French from the candidate explaining the nature of studies or research to be undertaken; the rationale for study in Canada and for the choice of institution, program and supervisor; and how the proposed program of study or research will relate to their future career (maximum one page).
- **Letter of support from the home institution:** a letter in English or French from the candidate's instructor, professor or international director on the institution's official letterhead explaining the nature of study or research to be undertaken in Canada and how the candidate and the home institution will benefit from this scholarship program (maximum one page).
- **Letter of invitation from the Canadian supervisor:** applications for graduate students must include a letter from the Canadian supervisor indicating their willingness to support and mentor the candidate. This letter must be on institutional letterhead, be in English or in French, and be signed. It must describe the nature and scope of the research collaboration with the student's home institution, the support they will



receive during the exchange period and how the Canadian institution, supervisor and peers will benefit from the exchange (maximum one page).

- **Signed copy of Memorandum of Understanding or Agreement with the partner institution:** a written agreement or understanding, in English or in French, signed by both institutions indicating that tuition fees will not be charged and containing any other clauses of mutual interest. The specific clause in which the tuition fees are waived must be indicated. For college or undergraduate applications involving research at Canadian institutions with no MOUs with the candidates' home institutions, please upload a letter issued by the Canadian institution's international office or equivalent, linking the application to a specific international research collaboration, naming the Canadian supervisor who has agreed to mentor the student during the scholarship period, and confirming that tuition fees, if any, will be waived for the recipient. For graduate applications, if the exchange takes place under a signed agreement, it is strongly suggested that it be included with the application.
- **Privacy Notice Statement:** a copy of the [Privacy Notice Statement for non-Canadian participants](#) dated and signed by the candidate.

### **For Study in Canada applicants:**

- **Proof of citizenship:** a copy of the candidate's passport or national identity document with valid dates. If the identity document is in a language other than English or French, an English or French translation of the identity document approved by the partner international institution must be provided. Note: a driver's licence, permanent resident card, student card or baptism certificate is not accepted as proof of citizenship. The country of citizenship selected in the online application form must be the same as the country of the proof of citizenship.
- **Proof of full-time enrolment:** a letter in English or French from the home institution, on official letterhead, dated within the last six months, confirming that the candidate is currently enrolled in a full-time program and will continue to be enrolled upon their return and providing the expected completion date of the degree. The letter must clearly state:
  1. The type of program and the level of study of the candidate at the home institution;
  2. The full-time enrolment status at the home institution; and
  3. The anticipated completion date of the degree at the home institution.

Note: copies of transcripts, a student card or letter of admission are not acceptable (maximum one page).

- **Letter of intent from the candidate:** a letter in English or French from the candidate explaining the nature of research, study, or practicum to be undertaken; the rationale for choosing Canada, and for the choice of institution, program and supervisor (if applicable); and how the proposed activities relate to their career (maximum one page).
- **Letter of support from the home institution:** a letter in English or French from the candidate's instructor, professor or international director on the institution's official letterhead explaining the nature of study or research to be undertaken in Canada and how the candidate and the home institution will benefit from this scholarship program (maximum one page).
- **Privacy Notice Statement:** a copy of the [Privacy Notice Statement for non-Canadian participants](#) dated and signed by the candidate.
- **Letter of invitation from the Canadian supervisor:** applications for graduate students must include a letter from the Canadian supervisor indicating their willingness to support and mentor the candidate. This letter must be on institutional letterhead, be in English or French, be signed and demonstrate the support for



the candidate during the exchange period and demonstrate how the Canadian institution, supervisor and peers will benefit (maximum one page).

- **Signed copy of Memorandum of Understanding or Agreement with the partner institution (optional):** a written inter-institutional agreement, in English or in French, signed by both institutions. If the exchange takes place under a signed agreement, it is strongly suggested that it be included with the application.