**Faculty Mobility for Partnership Building Program Application Form**

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All completed application materials, including this form and mandatory supporting documents, must be sent by end of day Friday, November 17, 2023 to [global.partnerships@ubc.ca](mailto:global.partnerships@ubc.ca).

# 1. PROPOSED HOST POST-SECONDARY INSTITUTION

**Host institution name****\_\_\_\_**

**Address**

**\_\_\_\_  
City/Town**

**\_\_\_\_  
Province/State/Region**

**\_\_\_\_  
Postal code**

**\_\_\_\_  
Country  
\_\_\_\_**

# 2. CONTACT PERSON AT THE HOST POST-SECONDARY INSTITUTION

**Salutation (Dr., Prof, Ms, Mr, etc.)**

**\_\_\_\_**

**First name**

**\_\_\_\_  
  
Last name**

**\_\_\_\_  
  
Job title**

**\_\_\_\_  
  
Department/Office**

**\_\_\_\_**

**Phone**

**\_\_\_\_**

**Email**

**\_\_\_\_**

**Preferred language of correspondence (English or French)**

**\_\_\_\_**

# 3. CANDIDATE INFORMATION (UBC FACULTY MEMBER)

**Please confirm that the candidate is a full-time faculty member at your Canadian postsecondary institution? (Yes/No)**

**\_\_\_\_**

**Please provide the candidate’s information.**

**Salutation (Dr., Prof, Ms, Mr, etc.)**

**\_\_\_\_**

**First name**

**\_\_\_\_**

**Last name**

**\_\_\_\_**

**Gender (Female, Male, Gender fluid or non-binary, Other, Prefer not to answer)**

**\_\_\_\_**

**Job title**

**\_\_\_\_**

**Department/Office**

**\_\_\_\_**

**Phone**

**\_\_\_\_**

**Email**

**\_\_\_\_**

**Preferred language of correspondence (English or French)**

**\_\_\_\_**

# 4. MOBILITY INFORMATION

**Mobility Component: Faculty – 3 to 8 weeks**

**Expected start date of the mobility (dd/mm/yyyy)** Please enter a start date from April 1, 2024 in the following format: dd/mm/yyyy

**\_\_\_\_**

**Expected end date of the mobility (dd/mm/yyyy).** Please select an end date that is a minimum of 3 weeks and a maximum of 8 weeks from the start date in the following format: dd/mm/yyyy

**\_\_\_\_**

**Type of activity the candidate will undertake at the host academic institution (select one from the below)**

Researching

Teaching

Teaching and Researching

**Academic Field (select one from the below)**

Agriculture and Veterinary

Applied Sciences, Technology and Engineering

Education, Humanities and Arts

Life and Health Sciences

Social Sciences, Business and Law

Trades and Vocations

**Discipline**

**\_\_\_\_**

# 5. MOBILITY ALIGNMENT WITH THE OBJECTIVES OF THE FACULTY MOBILITY FOR PARTNERSHIP BUILDING PROGRAM

[PLEASE NOTE: Candidate to complete this question to the best of their knowledge. Facts regarding institutional agreements and relationships can be provided by UBC’s Office of Global Engagement, [global.partnerships@ubc.ca](mailto:global.partnerships@ubc.ca), upon request.]

**Does your Canadian academic institution currently have an agreement (e.g. an MOU, student exchange agreement, or other) with the proposed host institution? (Yes or No)**

**\_\_\_\_**

**If No, and there are no formal agreements or MOUs between your home and host institutions, how will your activities lead to one and in which area of collaboration? (max. 2,500 characters)**

**\_\_\_\_**

**If Yes, describe the existing institutional agreements or MOUs between your home and host institutions, including scope and expiration date and their intended outcomes (student exchange, research collaboration, field schools, virtual exchange, capacity building, etc.). (max. 7,500 characters)**

**\_\_\_\_**

* **If the institutional agreement or MOU enables the implementation of the ELAP (incoming short-term student mobility with tuition waiver), how will your teaching/research activities strengthen or expand this partnership?**

**\_\_\_\_**

* **If the current agreement does not involve student mobility, will your activities contribute to ELAP implementation between the home and host institutions? If not, how will they further the existing institutional relationship?**

**\_\_\_\_**

# 6. DECLARATION AND PERMISSION

**Declaration and permission**

**I have checked this application and its supporting documents and certify that all statements contained within it are correct to the best of my knowledge. I will notify the scholarship administrator should there be any changes in the information provided in this application. I give the scholarship administrator permission to verify the information I have presented in this application and in all supporting documents.**

**Name: \_\_\_\_  
Date: \_\_\_\_  
Signature: \_\_\_\_**

# 7. SUPPORTING DOCUMENTS - IMPORTANT NOTES ABOUT DOCUMENTS TO BE UPLOADED

**UPLOADED DOCUMENTS MUST BE LESS THAN 5 MB and meet accepted formats: jpg, gif, pdf, doc, docx, txt.**

1. **Budget form (Mandatory)**
2. **Curriculum Vitae (CV) of the candidate (maximum 6 pages) (Mandatory)**
3. **Letter of invitation from the host institution (Mandatory)**
4. **Letter of support from the Canadian institution’s International Office (Mandatory)**
5. **Privacy Notice Statement (Mandatory)**

[PLEASE NOTE: UBC’s Office of Global Engagement, [global.partnerships@ubc.ca](mailto:global.partnerships@ubc.ca), will complete the Letter of support from the Canadian institution’s International Office, and will be submitting candidates’ completed applications to the EduCanada online platform.]