



# UBC Global Seminars 2021 Application

Go Global, a unit of the Vice-Provost, International invites faculty members and department heads to submit a proposal for the Global Seminar program by **June 30, 2021** to [go.global@ubc.ca](mailto:go.global@ubc.ca).

## Global Seminar Proposal Application

Please complete the Proposal information below to the best of your knowledge.

\* Details (including a finalized program title, minimum/maximum student numbers, credit value, etc.) may be determined following discussions with your department and the Global Seminars Advisors.

Program Director(s) Name	
Email	
UBC Faculty	
Dept./School/Institute	
Program title	
Program location(s)	
Term of delivery	<input type="checkbox"/> Term 2 2021 <input type="checkbox"/> Summer 2022 <input type="checkbox"/> Term 1 2022
Estimated program dates	
Minimum/maximum number of Students expected to participate	
Will there be additional funding?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please indicate:
Will there be any additional program support while in the field? (I.e. TA, Program Assistant, additional faculty member).	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please indicate:
Are you planning to include any non-UBC affiliated support personnel on this program? (I.e. partner or spouse).	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please indicate:
Course Number	
Course Name	
Number of Credits	
Is this part of a 6-credit course?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Major(s) students will be drawn from.	
Pre-requisites (if applicable)	



**Please respond to the following questions (up to 300 words per question):**

1. Please provide us with a summary of your program including the learning goals and objectives you have for the course. How does the proposed international location and activities enhance the course learning outcomes?

2. How does the course build on your previous group leadership and/or international experiences? How does the course fit with your professional interests and goals?



3. Discuss your readiness to undertake the unique nature of a course that involves managing a large group of students in an international setting.

- a. What additional support or training might you need to run this program? (I.e. emergency first aid, wilderness first aid, mental health training or any other ongoing professional development in international education, teaching and learning technologies and experiential learning pedagogies).

4. Conducting a course outside of the classroom setting can expose students, faculty and staff to health and safety risks, including, working in remote locations, exposure to extreme weather conditions, physically demanding activities, and unexpected health issues.

UBC is guided by its [Student Safety Abroad Policy](#), which sets standards to enable safer student experiences abroad. UBC relies on the guidance offered by Global Affairs Canada (GAC) and will not authorize Student travel to a country or region of a country with a GAC Risk Level 3 or a Level 4 Travel Advisory.

Please outline anticipated risks and propose a risk management plan to either reduce or eliminate such risks. Please refer to [Global Affairs Canada's Travel Advisories](#) for destination specific information, including Risk Levels.

Location(s)		
GAC Risk Level		
Hazard	Risk Analysis	Risk Management Plan
<b>Example:</b> Unforeseen medical emergency.	Broken bones, torn ligaments and heat exhaustion can happen anywhere but when they occur in a group or new environment, they can quickly influence the wider group members' participation in the seminar and become more challenging to respond to.	All students are required to have travel insurance covering medical emergencies to assist with covering the costs of international medical emergencies.  Designates among the group will be pre-identified so we know who can assist with first aid, who can accompany the individual student to medical care and who will assist the remaining group members.  We have local emergency resources to assist with medical emergencies.



**Please include the following when submitting your application:**

- ❖ **Course syllabus:** please include if available.
- ❖ **Travel/program itinerary:** The travel and program itinerary should indicate a rough outline of proposed locations including field visits teaching locations and duration of stay. Please include other important elements of the program plan including number of class hours, weekend schedule and expected time commitment for students.
- ❖ **Proposed Budget (use template provided)** Please complete budget template provided. If you are returning program you may submit a previous budget if program costs have not changed significantly.

\_\_\_\_\_  
**Program Director Name**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Department Head Name**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**